ABBEY VIEW SCHOOL

Policy: Careers

Date approved: April 2026

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1. Statutory Duty

Every school will be expected to publish details of their careers programme for young people and their parents. Abbey View has this information published on the school's website (Careers Guidance Commitment).

The statutory duty requires governing bodies to ensure that all registered pupils at the school are provided with independent careers guidance from Year 8 (12-13 year olds) to Year 13 (17-18 year olds). Independent careers guidance must be:

- Presented in an impartial manner
- Include information on the range of education or training options, including apprenticeships and other vocational pathways
- Guidance that the person giving it considers will promote the best interests of the pupils to whom it is given

As some students in KS3 are only with us for a 12-week programme, much of their careers education will be delivered by their mainstream setting. As some students in KS4 do not join us until part way through year 10 or year 11, they may also have received some careers education through their previous setting.

2. Rationale

Careers Education and Information, Advice and Guidance (CEIAG) makes a major contribution to preparing young people for the opportunities, responsibilities and experiences of life, to help them make a successful transition to adulthood by:

- Supporting young people to plan and manage their own futures
- Providing comprehensive information on all options
- Raising aspirations
- Promoting equality, diversity, social mobility and challenging stereotypes
- Enabling young people to sustain employment and achieve personal and economic well-being throughout their lives

All young people need a planned programme of activities to help them choose 14-19 pathways that are right for them and to be able to manage their careers and sustain employability throughout their lives.

3. Commitment

Abbey View is committed to providing students with a planned programme of activities. The programme is delivered through a combination of methods, including careers sessions in tutor time, presentations from independent training providers and colleges, employer visits, tailored work experience, workshops and 1:1 sessions with a careers specialist. Additionally, extra support is provided to students through referrals to Young Gloucestershire's transition chat service and the Post-16 Pathways team at GCC's Employment and Skills hub.

4. Aims

To provide high quality, impartial careers guidance which helps students to make informed choices about their futures and help them to choose courses which meet their needs and aspirations.

To ensure students are suitably prepared for the next stage of their education, employment, self-employment or training.

5. Objectives

- To develop a sense of purpose
- Build meaningful professional working relationships
- Make decisions based on informed choices
- Develop their communication skills
- Take responsibility for their own learning
- Have a sense of value for self and others
- Understand the importance of lifelong learning
- Understand how they can contribute positively to society
- Realise their full potential
- Appreciate the value and importance of education
- Remain positive about continuing with education up to the age of 18 and beyond
- Develop an understanding about future career aspirations and goal setting

6. Implementation

The principal has strategic responsibility for the management of CEIAG and the oversight of the Careers Lead who coordinates the day-to-day delivery of the CEIAG programme. The principal and the Careers Lead will review this policy biennially and evaluate the provision, considering feedback from stakeholders, the destinations of pupils, and the appropriateness of progression routes. All staff are expected to contribute to CEIAG through their roles as tutors, subject teachers and support staff. Careers Education in KS3 is delivered through developing employability ‘soft skills’ holistically within the curriculum through the 12-week programme. In KS4 Careers Education is provided through a tutor programme, developing employability soft skills holistically through the curriculum, post-16 provider sessions and off-site visits, team-building workshops with Young Gloucestershire, employer visits and individual careers meetings.

One-to-one guidance is given to all students both internally and by an external provider from Prospect Training Services; they will co-ordinate responses and pathways with the Careers Lead. The delivery of work-experience will be tailored to the individual and their specific needs – we will work with DUCTU (a provider of work experience opportunities specifically for SEN/SEMH students) and the GCC Careers Hub to find placements and work experience sessions wherever possible; safeguarding needs of vulnerable students will be discussed with the SENco prior to placements taking place. Careers information is available from the Careers Lead and up-to-date information about upcoming events will be disseminated through the KS4 tutor team. There are additional transition panel meetings between the Careers Lead and the wider GCC post-16 team to discuss NEET and vulnerable students to ensure that support is co-ordinated between teams and offered to those that are most in need.

7 Curriculum

The CEIAG programme includes careers education sessions delivered through tutor periods, careers guidance information provided 1:1, employability skills workshops delivered by Young Gloucestershire and exploring potential pathways – also provided by Young Gloucestershire. We will also undertake site visits to a local post-16 provider to see the facilities and find about more about the support offered. We also welcome visits from other post-16 providers in the local area to discuss possible pathways and their individual offer. We have various employers that come to visit the school to discuss careers opportunities and pathways into their field. We are working with the Aspiring Pathways programme via the GCC careers hub to support inclusive and accessible approaches to modern work experience that can work for our learners and setting.

8, Pupil Outcomes

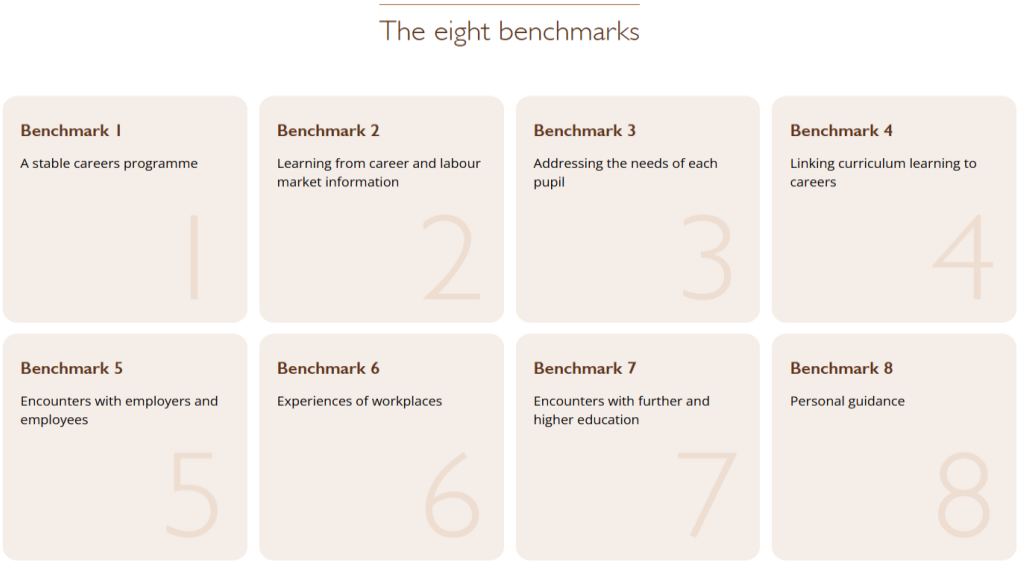
Pupils at Abbey View are entitled to receive a programme of work related and career related learning, careers information and impartial advice and guidance, designed to help them to recognise and develop their skills and abilities, know what opportunities are available in the world of work and to make plans to help them achieve their education and career goals. Our aim is to follow the Gatsby Benchmarking, using the Compass+ software, to ensure that every student's experiences meet the eight expectation points during their time at the school, with a recognition that some of this may also have been provided by their previous setting.

9. Policy Links

Provider Access Statement

Our Provider Access Statement can be found on the website, here:

Abbey View School - Careers

Gatsby Benchmarks

The following shows the Gatsby Benchmarks which provide a framework for a robust careers education programme. We monitor our progress against each benchmark three times a year.